

**MINUTES
CITY COUNCIL REGULAR MEETING
OCTOBER 13, 2020**

This meeting was conducted as a videoconference meeting in the Donahue Council Chambers, 27215 Base Line, Highland, California. All votes during the meeting were conducted by roll call.

CALL TO ORDER

The regular meeting of the City Council of the City of Highland was called to order at 6:00 p.m. by Mayor McCallon at the Donahue Council Chambers, 27215 Base Line, Highland, California.

ROLL CALL

Present: Chavez, Lilburn, McCallon, Solano, Timmer
Absent: None

SPECIAL PRESENTATIONS

None

PUBLIC COMMENT (ITEMS NOT ON THE AGENDA)

None

CITY COUNCIL CONSENT CALENDAR

Mayor McCallon inquired if there were any public comment received regarding the consent calendar.

City Clerk Hughes responded no public comment was received.

A MOTION was made by Council Member Timmer, seconded by Mayor Pro Tem Lilburn, to approve the consent calendar as submitted. Motion carried on a roll call vote, 5-0.

1. Waive the Reading of All Ordinances
Waived the reading of all Ordinances in their entirety and read by title only.
2. Minutes – October 5, 2020 City Council Special Meeting
Approved the Minutes as submitted.
3. Claim Consideration – Robin Vance
Rejected claim.

4. Notice of Completion – Bid No. 2019-07, “Warm Springs, Cole and Cypress Elementary Schools Safe Routes to School Improvement, Cycle 10” (Project Nos. str12004 and str12005)
 - 1) Accepted Bid No. 2019-07, “Warm Springs, Cole and Cypress Elementary Schools Safe Routes to School Improvement, Cycle 10” (Project Nos. str12004 and str12005) as completed;
 - 2) Authorized the Mayor to sign the Notice of Completion; and
 - 3) Directed the City Clerk to file the Notice of Completion.

5. Second Reading of Specific Plan Revision (SPR 20-001) – Ordinance No. 443 of the City of Highland Amending the Greenspot Village & Marketplace Specific Plan (SPR 06-001) to Reduce the Minimum Density in Planning Area 3 from 25 Dwelling Units per Acre to 18 Dwelling Units Per Acre

Conducted a second reading of Specific Plan Revision (SPR 20-001), read by title only, and waived further reading of Ordinance No. 443 amending the Greenspot Village & Marketplace Specific Plan (SPR 06-001) to reduce the minimum density in Planning Area 3 from 25 dwelling units per acre to 18 dwelling units per acre.

6. Second Reading of Ordinance No. 444 Amending Chapter 8.58 of the Highland Municipal Code to Amend the Penalties for Violating the City-wide Prohibition on Fireworks, except in Limited Circumstances (HMC-20-002)

Conducted a second reading, read by title only, and waived further reading of Ordinance No. 444 amending Chapter 8.58 of the Highland Municipal Code to amend the penalties for violating the city-wide prohibition on fireworks, except in limited circumstances (HMC-20-002).

City Clerk Hughes introduced Ordinance No. 444:

ORDINANCE NO. 444
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,
CALIFORNIA, AMENDING CHAPTER 8.58 OF THE HIGHLAND MUNICIPAL
CODE TO AMEND THE PENALTIES FOR VIOLATING THE CITYWIDE
PROHIBITION ON FIREWORKS AND MAKING A FINDING OF
EXEMPTION UNDER SECTION 15378(b)(4) OF THE
CALIFORNIA ENVIRONMENTAL QUALITY ACT [MCA-20-002]

which title was read.

7. Resolution No. 2020-051 Declaring that Pursuant to Government Code Section 54221, the Real Property Owned by the City Located at the Northwest Corner of Victoria Avenue and 6th Street is Surplus Land and Not Necessary for the City's Use
- 1) Approved Resolution No. 2020-051 declaring that pursuant to Government Code Section 54221 the real property known as Assessor's Parcel Number 1192-281-12 is surplus land and not necessary for the City's use; and
 - 2) Directed staff to file a Notice of Exemption with the San Bernardino County Clerk of the Board of Supervisors.

RESOLUTION NO. 2020-051
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,
CALIFORNIA, DECLARING A 1.13 ACRE PARCEL AT THE NORTHWEST
CORNER OF VICTORIA AVENUE AND 6TH STREET AS SURPLUS LAND
AND FINDING THAT SUCH DECLARATION IS EXEMPT FROM
ENVIRONMENTAL REVIEW UNDER THE CALIFORNIA
ENVIRONMENTAL QUALITY ACT ASSESSOR'S
PARCEL NUMBER 1192-281-12

CITY COUNCIL PUBLIC HEARING

No public hearing.

CITY COUNCIL LEGISLATIVE

8. TKE Engineering, Inc. – Professional Services Contract Addendum No. 1

Public Works Director/City Engineer Zamano gave a brief review of the staff report.

A MOTION was made by Council Member Timmer, seconded by Council Member Solano, to:

- 1) Approve Addendum No. 1 to Professional Services Contract with TKE Engineering, Inc. (TKE), to reflect a change in the billing rate schedule; and
 - 2) Authorize the Mayor to sign the Addendum as amended. Motion carried on a roll call vote, 5-0.
9. City Manager Report and Comments (Work Program, Regional/Legislative/Development Issues, Subcommittees, etc.)

City Manager Hughes stated he has two items he would like to cover. The first being the COVID-19 update. The County is no longer publishing the city by city update, they are now just merging everything in county-wide. So, as it stands right now county-wide, we have 59,579 confirmed cases with 694,000 tests being conducted. There have been 986 deaths county-wide. We continue to operate the City Hall lobby and we are continuing to limit the number of people inside the lobby to five people at a time. We ask that once we hit that limit for people to wait outside and then we go out and get them. Parks are still open for passive use only, that has not changed under the state guidelines. We are starting to roll out, hopefully

this week, our funding for businesses that are in compliance with the County COVID Compliance Business Program. We will be rolling out this week the City program as well. The County COVID-19 hotline is still up and operational and that number is (909) 387-3911, for citizens that have any questions regarding COVID-19 related issues. Also, he wanted to let the Council know, as you are aware, we have had some computer issues here at City Hall. Email is back up and our network is back up. We are able to issue business licenses, dog licenses, planning permits, building permits and things of that nature now at the public counter. So, we are pretty much back up and running. There are still a few items that we need to take care of but for the most part, as far as dealing with the citizens, we are back up and going at this point.

10. Council Member Comments (Agency/Committee/AB 1234 Reports, District Updates, etc.)

Council Member Chavez stated he will be attending a Water Advisory Commission meeting via Zoom Thursday, October 15 at 6:30 p.m.

ANNOUNCEMENTS

October 20, 2020 City Council Study Session being held in person in the Council Chambers at City Hall

CLOSED SESSION

None

ADJOURN

There being no further business, Mayor McCallon adjourned the meeting at 6:15 p.m.

Submitted By:

Approved By:

Betty Hughes, MMC
City Clerk

Larry McCallon
Mayor