

**MINUTES**  
**FINANCE/PERSONNEL SUBCOMMITTEE**  
July 20, 2020

**CALL TO ORDER**

The regular meeting of the Finance/Personnel Subcommittee of the City of Highland was called to order at 1:00 p.m. at the Upright Conference Room, 27215 Base Line, Highland, California.

**ROLL CALL**

Present: McCallon, Timmer  
Absent: None

**PUBLIC COMMENT**

Received no public comment

**ITEMS**

1. Review Minutes of June 9, 2020 Meeting
  - Minutes were approved as submitted
2. Engineering Resources of Southern California (ERSC) Design Services Proposal approval of \$17,980 for Fiscal Year 2020/2021 Community Development Block Grant (CDBG) Pavement Rehabilitation on Central Avenue, City Project No. OLA20001
  - Approved, proposal by Engineering Resources of Southern California in the amount of \$17,980 for Fiscal Year 2020/2021 for City Project No. OLA20001
3. YMCA Roof Repair
  - Approved, proposal by Diamond Sheet Metal in the amount of \$13,800 and to allow a budget up to \$6,000 for additional repairs as needed once existing sheet metal is removed
4. Base Line at Central Avenue Landscape Median Modification
  - Approved, with East Valley Water District providing reimbursement for materials and labor costs

**ADJOURN**

There being no further business the meeting was adjourned at 1:11 p.m.

Submitted by:

  
Elena Rodrigues, Administrative Assistant III

Approved by:

  
Subcommittee Member