

**MINUTES
CITY COUNCIL REGULAR MEETING
JUNE 23, 2020**

This meeting was conducted as a videoconference meeting in the Donahue Council Chambers, 27215 Base Line, Highland, California. All votes during the meeting were conducted by roll call.

CALL TO ORDER

The regular meeting of the City Council of the City of Highland was called to order at 6:00 p.m. by Mayor McCallon at the Donahue Council Chambers, 27215 Base Line, Highland, California.

ROLL CALL

Present: Chavez, Lilburn, McCallon, Solano, Timmer
Absent: None

PUBLIC COMMENT (ITEMS NOT ON THE AGENDA)

City Clerk Hughes read public comment received from Sienna Beach regarding concerns for how general funding is being used for public safety and the need for more equitable resources in the community.

City Clerk Hughes read public comment received from Jody Scott regarding the usage of illegal fireworks in Highland.

CITY COUNCIL CONSENT CALENDAR

A MOTION was made by Council Member Timmer, seconded by Mayor Pro Tem Lilburn, to approve the consent calendar as submitted. Motion carried on a roll call vote, 5-0.

1. Waive the Reading of All Ordinances
Waived the reading of all Ordinances in their entirety and read by title only.
2. Minutes – June 8, 2020 City Council Special Meeting
Approved the Minutes as submitted.
3. Minutes – June 9, 2020 City Council Regular Meeting
Approved the Minutes as submitted.
4. Warrant Register
Approved Warrant Register No. 706 for June 23, 2020, in the amount of \$2,646,805.02 and Payroll of \$99,796.20.

5. Treasurer's Report for May 2020
Received and filed Treasurer's Report for May 2020.
6. Resolution No. 2020-035 Establishing the Annual Special Tax for Community Facilities District No. 90-1 for Fiscal Year 2020/2021
Adopted Resolution No. 2020-035 establishing the Annual Special Tax for Community Facilities District No. 90-1 for Fiscal Year 2020/2021 and file with the County Auditor-Controller Resolution No. 2020-035 with the tax roll.

RESOLUTION NO. 2020-035
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
HIGHLAND, CALIFORNIA, ESTABLISHING THE ANNUAL SPECIAL TAX FOR
COMMUNITY FACILITIES DISTRICT NO. 90-1
FOR THE FISCAL YEAR 2020/2021

7. Resolution No. 2020-036 Establishing the Annual Special Tax for Community Facilities District No. 2001-1 for Fiscal Year 2020/2021
Adopted Resolution No. 2020-036 establishing the Annual Special Tax for Community Facilities District No. 2001-1 for Fiscal Year 2020/2021 and file with the County Auditor-Controller Resolution No. 2020-036 with the tax roll.

RESOLUTION NO. 2020-036
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
HIGHLAND, CALIFORNIA, ESTABLISHING THE ANNUAL SPECIAL TAX FOR
COMMUNITY FACILITIES DISTRICT NO. 2001-01
FOR THE FISCAL YEAR 2020/2021

8. Resolution No. 2020-037 Establishing the Annual Special Tax for Community Facilities District No. 2007-1 for Fiscal Year 2020/2021
Adopted Resolution No. 2020-037 establishing the Annual Special Tax for Community Facilities District No. 2007-1 for Fiscal Year 2020/2021 and file with the County Auditor-Controller Resolution No. 2020-037 with the tax roll.

RESOLUTION NO. 2020-037
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
HIGHLAND, CALIFORNIA, ESTABLISHING THE ANNUAL SPECIAL TAX FOR
COMMUNITY FACILITIES DISTRICT NO. 2007-01
FOR THE FISCAL YEAR 2020/2021

9. Amendment to Agreement for Albert Grover and Associates
Approved Addendum No. 1 to the agreement with Albert Grover and Associates for Traffic Signal System Monitoring Services to reflect a change of company name.

10. HVAC Equipment Replacement at the Highland YMCA Gymnasium
 1. Waived formal contract procedures per Municipal Code Section 2.40.100 and authorized the use of a “piggyback” contract through Sourcewell (Formerly known as NJPA) Contract No. 030817-JHN between Sourcewell and Johnson Controls;
 2. Approved proposal from Johnson Controls for installation of HVAC units for a total amount of \$32,698.94; and
 3. Approved a budget adjustment for Fiscal Year 2020/2021 to transfer \$12,700 from 007-2100 (DIF-Unreserved fund, undesignated) to 007-8330-4588 (DIF-Contract Services-HVAC Maintenance fund).

11. Award of a Professional Services Contract to Dudek to Prepare the City’s “6th” Cycle General Plan Housing Element, Update the General Plan Safety Element, Related Zone Changes and CEQA Documents

Awarded a Professional Service Contract to Dudek to prepare the 6th Cycle Housing Element and update the General Plan Safety Element, Related Zone Changes and CEQA Documents in an amount not-to-exceed \$128,610.00 upon review and approval by the City Attorney.

12. Interlocal Agreement Concerning Distribution of the 2019 Byrne Justice Assistance Grant (JAG) Program Award
 1. Authorized the City Manager to sign the Interlocal Agreement Concerning Distribution of the 2019 Byrne Justice Assistance Grant (JAG) Program Award;
 2. Authorized the Director of Administrative Services to complete any necessary documentation to complete the grant process; and
 3. Authorized the expenditure of the grant award of \$13,952 in Special Project overtime out of the Justice Assistance Grant (JAG) 2020/2021 budget.

CITY COUNCIL PUBLIC HEARING

13. Resolution No. 2020-038 Fixing the Highland Paramedic Special Tax Rate for Fiscal Year 2020/2021

Mayor McCallon opened the public hearing.

Director of Administrative Services Dantuono stated this is the annual resolution setting the rate for the medic tax. As you know, this tax started in 1985 and it was started at the same rate that it is today, \$19 per individual dwelling and \$38 per individual commercial dwelling. We believe that in fiscal year 2020-2021, the tax will bring in approximately \$360,000 and the \$360,000 represents about 17.4% of the expenditures. Then the offset of approximately \$1.7 million budgetary will be provided by the fire department fund. Staff is asking Council to adopt the attached resolution setting the rate for the medic tax for fiscal year 2020-2021.

Mayor McCallon inquired if we had received any public comments on this agenda item.

City Clerk Hughes responded we have not.

Mayor McCallon inquired if have we received any additional public comments during the public hearing.

City Clerk Hughes responded we have not.

Mayor McCallon stated the public hearing is now closed and will be brought back to the City Council for discussion and action.

A MOTION was made by Council Member Timmer, seconded by Council Member Solano, to adopt Resolution No. 2020-038 fixing the Highland Paramedic Special Tax rate for Fiscal Year 2020/2021. Motion carried on a roll call vote, 5-0.

RESOLUTION NO. 2020-038
A RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF HIGHLAND, CALIFORNIA,
FIXING THE HIGHLAND PARAMEDIC SPECIAL TAX
RATE FOR FISCAL YEAR 2020-2021

CITY COUNCIL LEGISLATIVE

14. Local Early Action Planning (LEAP) Grant Program Funds for the Preparation, Adoption and Implementation of Planning Documents and Process Improvements that Accelerate Housing Production

Associate Planner Quintanilla gave a brief review of the staff report.

A MOTION was made by Council Member Timmer, seconded by Mayor Pro Tem Lilburn, to adopt City Council Resolution No. 2020-039 authorizing staff to submit an application for, and receipt of, LEAP Grant Program Funds and authorizes the City Manager or his designee to execute any documents required for application and receipt of the LEAP Grant. Motion carried on a roll call vote, 5-0.

RESOLUTION NO. 2020-039
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,
CALIFORNIA, AUTHORIZING APPLICATION FOR, AND RECEIPT OF, LOCAL
GOVERNMENT PLANNING SUPPORT GRANT PROGRAMS FUNDS

15. Fiscal Year 2020/2021 Senate Bill 1 Projects List

Public Works Director/City Engineer Zamano gave a brief review of the staff report.

A MOTION was made by Council Member Solano, seconded by Council Member Chavez, to adopt Resolution No. 2020-040 approving the list of projects for Fiscal Year 2020/21 funded by SB 1: The Road Repair and Accountability Act of 2017. Motion carried on a roll call vote, 5-0.

RESOLUTION NO. 2020-040

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2020-21 FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017

16. Annual Volunteer Recognition Dinner Alternatives

Public Services Manager Morgan gave a brief review of the staff report.

A MOTION was made by Council Member Timmer, seconded by Council Member Solano, to reschedule the Annual Volunteer Recognition dinner to April 2021 with 2020 certificates being mailed to the Volunteers in November. Motion carried on a roll call vote, 5-0.

17. City Manager Report and Comments (Work Program, Regional/Legislative/Development Issues, Subcommittees, etc.)

City Manager Hughes stated he would like to bring the Council up to date on two items. The first being COVID-19. City Hall lobby is continuing to stay open and we are requiring face masks for all employees and visitors into City Hall per State guidelines, and we are limiting the lobby to five customers at a time. The parks are still open for passive use and the parking lot at Community Park is now open due to the YMCA and the library opening this week. We still encourage people to visit our website and our Facebook page for updates and links to all the County and state guidelines and the County is still maintaining the COVID-19 hotline, which is (909) 387-3911. He would also like to bring the Council up to date on some stats. Countywide there are now over 10,000 cases of confirmed COVID-19 in the County. The City of Highland has 301 confirmed cases. The County has now tested over 100,000 people, they are at 111,590 tests, and there have been 2,735 tests in the City of Highland. Unfortunately, there have been five deaths in the City of Highland and 234 deaths countywide. A little bit of a concerning factor in the stats this last week is hospitalizations, ICU, as well as the ventilators. Hospitalizations are up to 270 people currently hospitalized with 97 in ICU and 68 on ventilators. Those are all peaks and are the most we have ever had in the County at this point in time. So that is a bit concerning and he would encourage everyone to make sure you are maintaining your social distancing, wearing masks and washing your hands. It is very important that we do not let our guard down on this. The last thing that we want to do is to have the

State come back in and start closing things down again. That would be devastating for the City, the state and the nation. Next, he would like to bring the City Council up to date on an issue that we have been dealing with here in the City. We had a discussion this morning with the Public Safety Subcommittee and that is fireworks. We have been getting a lot of calls and emails regarding illegal fireworks in the City. We have staffed an extra deputy starting last week and the sole purpose of that deputy is to respond to fireworks related calls. Next week we will be adding an additional deputy so we will have two that we will be paying overtime to deal with fireworks issues and then on the Friday before the 4th, so Friday, July 3, we will be adding an additional deputy. So we will have three deputies on duty just dealing with fireworks issues. Then on the 4th of July we will add another additional deputy, on overtime, so we will have four additional units in the City dealing with fireworks related calls. We will also, on the 4th of July, staff an extra fire engine that will come into the community and we will have two peace officers from Cal Fire that will be coming into the community on the 4th of July as well. We have posted on the City's website, as well as on Facebook, language regarding fireworks being illegal and there is a \$1,000 fine and people can actually be arrested for illegal fireworks depending on the size of the fireworks. We have also posted signage on all City vehicles including the fire engines. We have our mobile message board that we are moving throughout the City letting people know that fireworks are illegal in the City of Highland and that there is a \$1,000 fine. He would like to report that the Sheriff's department did make two arrests last night dealing with fireworks related issues. Those people were arrested for having a large amount of fireworks. So if folks are hearing fireworks, we encourage them to contact 911, particularly if you can give them an address while the activity is occurring. We have also posted on the City website where people can send us an email with information and then we will follow up on that. However, it is better to call 911, as we have deputies out in the field who can respond much quicker.

18. Council Member Comments (Agency/Committee/AB 1234 Reports, District Updates, etc.)

Mayor Pro Tem Lilburn stated the Veterans Day committee will be meeting on July 9. The Veterans Day event is going forward as planned. She would like to thank the City for placing the flags on the street lights. They looked great and make the City look very patriotic and appreciate living in America.

ANNOUNCEMENTS

July 14 City Council Meeting - Canceled
July 28 City Council Meeting - Canceled

CLOSED SESSION

None

ADJOURN

There being no further business, Mayor McCallon adjourned the meeting at 6:34 p.m. in memory of Rhonda Ronquillo Fonseca and Lyle Burns.

Submitted By:

Approved By:

Betty Hughes, MMC
City Clerk

Larry McCallon
Mayor