

**MINUTES
HISTORIC AND CULTURAL PRESERVATION BOARD
SPECIAL MEETING
June 4, 2020**

This meeting was conducted as a video conference meeting in a remote location. All votes during the meeting were conducted by roll call.

CALL TO ORDER

The special meeting of the Historic and Cultural Preservation Board of the City of Highland was called to order at 5:06 p.m. by Chair Mauricio through video conference.

Present:	Chair	Tony Mauricio
	Vice Chair	Patrick Sandford
	Member	Pam Bible
	Member	Lewis Cantrell
	Member	Colin Childs

Staff Present: Kim Stater, Assistant Community Development Director
Ash Syed, Associate Planner
Camille Goritz, Administrative Assistant III

The Pledge of Allegiance was led by Vice Chair Patrick Sandford

COMMUNITY INPUT

None

BUSINESS ITEMS

1. Discussion of the cancelled 2020 Citrus Harvest Festival, including discussion of Future Plans, Vendors, Car Show, Home Tour, Entertainment and Marketing.

RECOMMENDATION: Staff recommends the Historic and Cultural Preservation Board discuss the event cancellation and provide direction as necessary.

Associate Planner Syed provided an update on the suspension of the 2020 Citrus Harvest Festival due to COVID-19. He stated the expenditures and the festivals revenues. The vendors were refunded their money, except for Jim Cimino; it was important to him for the City to keep his donation for next year's Citrus Harvest Festival. Thank you, Jim Cimino.

Member Childs stated it was possible that we could have lost a lot more revenue if we hadn't canceled the festival in advance.

Member Bible stated staff was very smart to cancel Citrus Harvest Festival as early as they did.

Associate Planner replied we saved money on staff's shirts and kids activities by canceling early, a lot of the smaller costs that would add up.

Chair Mauricio commented on staff doing a phenomenal job coordinating the Festival.

Associate Planner replied thank you for the recognition.

Jeff Staggs of the Highland Kawanis Club stated they had 12 pre entries for the car show participants. We have since refunded the participants, and looking forward to next year.

Member Childs asked if there is potential to stage the festival at a later time this year as things change or maybe staging parts of the festival.

Associate Planner Syed replied there has not been discussion yet on rescheduling the event.

Chair Mauricio stated Discover Highland event is usually scheduled in October. Is the City entertaining an idea of possibly merging with that event in a smaller scale with social distancing?

Assistant Community Development Director Stater replied no there has not been discussion on merging the events. We have a year's calendar that we have been discussing as the weeks go by as far as what events we will have and not have given state and county mandates.

Member Bible stated merging the events together is something that should be discussed in August as a possibility.

Chair Mauricio replied he is on board. We need to keep it fresh in people's minds so we can keep the excitement going even if it is on a smaller scale. When we reconvene in August maybe Highland Chambers could be a part of this discussion. It would be a benefit everyone.

2. A status of Certificate of Appropriateness Applications for properties within the Highland Historic District.

RECOMMENDATION: Staff recommends the Historic and Cultural Preservation Board receives and file Staff's report.

Associate Planner Syed presented the updated chart for the certificate of appropriateness.

Member Bible asked about the ramp that has been removed on Main Street.

Associate Planner Syed replied he will update the list and check on the property.

Member Bible asked if we could get a copy of the approved plans of what the porch reconstruction is supposed to look like.

Associate Planner Syed replied he will bring the plans to the next meeting.

3. Agenda Items and date for next Historic and Cultural Preservation Board (HCPB) Special Meeting scheduled for August 6, 2020.

RECOMMENDATION: Staff recommends the Historic and Cultural Preservation Board provide direction to Staff on items for the next Agendas and confirm the dates for the next HCP meetings. Recommendations include:

Chair Mauricio asked if any of the members had any ideas they would be interested in discussing at the August 6 meeting.

Member Childs stated in the next meeting we should discuss more input from the Historic Society as to how we could keep the momentum going as a result of the Citrus Harvest Festival being canceled.

Member Sandford commented the Historical Society has two booths at the Discover Highland night, and if the goal is to merge the two events Historical Society will be there.

Chair Mauricio replied that is the goal, to keep the chatter alive and the excitement going. If we could make a deal with Chamber of Commerce and the City to merge the two events it would be great for everyone and it would get people out and about again. Also, this is an opportunity to support their community.

ANNOUNCEMENTS

Assistant Community Development Director Stater announced that City of Highland lifted their curfew at 4:30 p.m. on June 4, 2020. Also, there is a planned protest in the city on June 5, 2020 scheduled at 12 p.m. at Smart and Final parking lot.

ADJOURN

There being no further business, Chair Mauricio declared the meeting adjourned at 5:43 p.m.

Submitted by:

Approved by:

Camille Goritz,
Administrative Assistant III

Tony Mauricio, Chair
Historic and Cultural Preservation Board