

**MINUTES
CITY COUNCIL REGULAR MEETING
MAY 25, 2021**

This meeting was conducted as a combination of in-person and teleconference attendance of the five members of the City Council in the Donahue Council Chambers, 27215 Base Line, Highland, California. All votes during the meeting were conducted by roll call.

CALL TO ORDER

The regular meeting of the City Council of the City of Highland was called to order at 6:01 p.m. by Mayor Lilburn at the Donahue Council Chambers, 27215 Base Line, Highland, California.

The invocation was given by Pastor Gary Pounds, Immanuel Baptist Church, and the Pledge of Allegiance was led by Council Member Solano.

ROLL CALL

Present: Lilburn, McCallon, Solano, Timmer
Absent: Chavez

REPORT FROM CLOSED SESSION

No meeting.

SPECIAL PRESENTATIONS

None

PUBLIC COMMENT (ITEMS NOT ON THE AGENDA)

City Clerk Hughes read public comment received from Thomas Serrato regarding the upcoming public hearing for refuse collection services and his opposition of the item.

Tyler Brown spoke regarding his concerns for possible inconsistencies in the Highland Municipal Code.

Jody Scott spoke regarding her concerns for safety in the community due to vehicles driving recklessly.

Douglas Ingmire spoke regarding his concerns for safety in the community due to vehicles driving recklessly.

Michael Dane Davidson spoke regarding his concerns for group homes for the mentally disabled.

CITY COUNCIL CONSENT CALENDAR

A MOTION was made by Mayor Pro Tem McCallon, seconded by Council Member Solano, to approve the consent calendar as submitted. Motion carried on a roll call vote, 4-0, with Council Member Chavez being absent.

1. Waive the Reading of All Ordinances
Waived the reading of all Ordinances in their entirety and read by title only.
2. Minutes – May 11, 2021 City Council Regular Meeting
Approved the Minutes as submitted.
3. Minutes – May 18, 2021 City Council Special Meeting
Approved the Minutes as submitted.
4. Warrant Register
Approved Warrant Register No. 724 for May 25, 2021, in the amount of \$1,296,583.09 and Payroll of \$107,602.89.
5. Treasurer’s Report for April 2021
Received and filed Treasurer’s Report for April 2021.
6. Claim Consideration – Janie Merriam
Rejected claim.
7. Street and Drainage Maintenance District 96-1 – Annual Report (Fiscal Year 2021/22)
 1. Adopted Resolution No. 2021-010 giving preliminary approval of the Annual Report; and
 2. Adopted Resolution No. 2021-011 setting June 22, 2021, as the date of the protest hearing.

RESOLUTION NO. 2021-010

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,
CALIFORNIA, GIVING PRELIMINARY APPROVAL OF REPORT FOR
STREET AND DRAINAGE MAINTENANCE DISTRICT NO. 96-1
FISCAL YEAR 2021-22

RESOLUTION NO. 2021-011

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,
CALIFORNIA, DECLARING ITS INTENTION TO LEVY AND
COLLECT ASSESSMENTS FOR FISCAL YEAR 2021-22 IN STREET AND
DRAINAGE MAINTENANCE DISTRICT NO. 96-1, AN ASSESSMENT
DISTRICT, AND OFFERING A TIME AND PLACE FOR HEARING
OBJECTIONS THERETO

8. Consolidated Landscape and Lighting District 96-1 – Annual Report (Fiscal Year 2021/22)
 1. Adopted Resolution No. 2021-012 giving preliminary approval of the Annual Report; and
 2. Adopted Resolution No. 2021-013 setting June 22, 2021, as the date of the protest hearing.

RESOLUTION NO. 2021-012
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,
CALIFORNIA, GIVING PRELIMINARY APPROVAL OF ENGINEER'S REPORT
FOR CONSOLIDATED LANDSCAPING & LIGHTING DISTRICT NO. 96-1
FISCAL YEAR 2021-22

RESOLUTION NO. 2021-013
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,
CALIFORNIA, DECLARING ITS INTENTION TO LEVY AND COLLECT
ASSESSMENTS FOR FISCAL YEAR 2021-22 IN CONSOLIDATED
LANDSCAPE AND LIGHTING DISTRICT NO. 96-1, AN ASSESSMENT
DISTRICT, AND OFFERING A TIME AND PLACE FOR HEARING
OBJECTIONS THERETO

9. A Special Event Permit (SEP 21-002) by Immanuel Baptist Church for a 4th of July Community Event and Request for Co-sponsorship
 1. Approved the Special Event Permit (SEP 21-002) subject to the conditions of approval; and
 2. Approved a request by Immanuel Baptist Church for co-sponsorship and waiving of City Police fees and Public Works traffic control in the amount of approximately \$9,617.28.

CITY COUNCIL PUBLIC HEARING

No public hearing.

CITY COUNCIL LEGISLATIVE

10. An Appeal (APP 21-001) of the Historic and Cultural Preservation Board's Partial Denial of Certificate of Appropriateness (COA 21-002); Installation of a Six Foot (6') Tall White Vinyl Fence at a Single-Family Home in the Highland Historic District

Staff is recommending the removal of this Agenda Item and to be brought back at a future meeting date.

11. Appoint One Member of the Public to the Historic and Cultural Preservation Board

City Clerk Hughes read public comment received from Fred Yauger in support of applicant Gail Shelton.

City Clerk Hughes gave a brief review of the staff report and opened the floor for nominations.

Council Member Timmer nominated Giovanni Martinez.

Mayor Lilburn nominated Gail Shelton.

City Clerk Hughes called for any other nominations. Hearing none, the floor is now closed and called for the vote.

Giovanni Martinez received 2 votes.

Gail Shelton received 2 votes.

After further discussion between Council Members, applicant Gail Shelton received 3 votes.

Applicant Gail Shelton has been appointed to the Historic and Cultural Preservation Board.

12. Issuance of Special Tax Refunding Bonds, Series 2021 for Community Facilities District No. 2001-1

City Manager Hughes gave a brief review of the staff report.

A MOTION was made by Council Member Solano, seconded by Mayor Pro Tem McCallon, to adopt Resolution No. 2021-014 acting for itself and as the Legislative Body of the City of Highland Community Facilities District No. 2001-1, authorizing the issuance of special tax refunding bond and the execution and delivery of related documents and taking related actions. Motion carried on a roll call vote, 4-0, with Council Member Chavez being absent.

RESOLUTION NO. 2021-014

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, ACTING FOR ITSELF AND AS THE LEGISLATIVE BODY OF THE CITY OF HIGHLAND COMMUNITY FACILITIES DISTRICT NO. 2001-1, AUTHORIZING THE ISSUANCE OF SPECIAL TAX REFUNDING BOND AND THE EXECUTION AND DELIVERY OF RELATED DOCUMENTS AND TAKING RELATED ACTIONS

13. Amendment to Measure I Five-Year Capital Improvement Program (Fiscal Years 2020/2021 through 2024/2025)

City Manager Hughes gave a brief review of the staff report.

A MOTION was made by Mayor Pro Tem McCallon, seconded by Council Member Solano, to adopt Resolution No. 2021-015 approving the Amended Measure I Five-Year Capital improvement Program (Fiscal Years 2020/2021 through 2024/2025). Motion carried on a roll call vote, 4-0, with Council Member Chavez being absent.

RESOLUTION NO. 2021-015

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND, CALIFORNIA, APPROVING AMENDED FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM FOR MEASURE I LOCAL STREET PROGRAM FOR FISCAL YEARS 2020/2021 THROUGH 2024/2025

14. City Manager Report and Comments (Work Program, Regional/Legislative/Development Issues, Subcommittees, etc.)

City Manager Hughes stated he would like to bring the Council up to date on a few items. The Planning division received an entitlement application for mixed use development within the town center policy area located on the northwest corner of Base Line and Church Avenue, west of the Family Dollar. The development is proposed to include Tractor Supply Company, a medium sized retail shop, two restaurants, a small multi-family complex, and two single-family homes. It is anticipated this application will be reviewed by the Planning Commission in August. On May 18, a hearing was held before the Planning Commission to consider a multi-use project by TREH Partners on twenty acres located on the north side of Greenspot Road, east of the 210 freeway. The project includes more than 80,000 square feet of retail uses inclusive of sit-down restaurants with outside dining and a gated multi-family housing project with a clubhouse and amenities. The Planning Commission made detailed observations and gave direction to the applicant regarding the size of the project. The Planning Commission did recommend approval of the land use entitlements to the City Council and the City Council is scheduled to take action on this development application on June 8. Also on June 8, we will be having the public hearing regarding the budget which will be for the City, the Successor Agency, as well as the Housing Authority. An update on the Safe Routes to School construction project. On the west side of McKinley Street, between Ninth Street and Base Line, it is nearly complete with new curbs, gutters, sidewalks, and driveways. This week two more driveways will be reconstructed along with infill paving. East Valley Water District is continuing with the relocation of water meters on the east side of McKinley Street between Ninth Street and Base Line next week. The Contractor will also begin clearing, grubbing and excavation for new sidewalks. The new in-pavement lighted crosswalk will be constructed on Base Line at Valaria Drive. This project is scheduled to be completed in July and, once completed, this project will benefit the students of Lankershim Elementary School. Just a few stats from the Police Department. May 10 to May 23, the

Police Department received 1,953 calls for service, made 144 reports and 89 arrests. Just a brief COVID update, we are now at 297,000 cases county-wide, with 3.2 million residents having been tested. County-wide there have been 4,545 deaths. First dose vaccinations are at 792,000, and second doses at 663,000. Hospitalizations, there are 71 people hospitalized and that is down from 1,762 which was the peak. The ICU is down to 19 people from a peak of 362. We are still in the orange tier, but we have met the criteria for yellow in two of the categories, and in the third category we are still going down. The reality is we probably will not make it before the June 15 target date that the Governor has set to remove the tiers anyway. The likelihood of us hitting yellow before tiers are removed probably will not happen. Vaccination appointments are still available by visiting the website at www.SBCovid19.com/vaccine. Appointments are available to anyone 16 years and older. General Covid information is still available at www.SBCOVID19.com or by calling the County hotline at (909) 387-3911.

15. Council Member Comments (Agency/Committee/AB 1234 Reports, District Updates, etc.)

Council Member Solano stated she received positive comments from citizens who are very happy with the street work being done on McKinley.

Mayor Pro Tem McCallon stated he received positive feedback regarding a citizen's experience for passport services.

Mayor Lilburn stated she would like to remind everyone about the Memorial Day ceremony on Monday, May 31 at 10am, being held at the Memorial Park on the corner of Central Avenue and Base Line.

ANNOUNCEMENTS

None

CLOSED SESSION

None

ADJOURN

There being no further business, Mayor Lilburn adjourned the meeting at 6:34 p.m.

Submitted By:

Approved By:

Betty Hughes, MMC

Penny Lilburn

City Clerk

Mayor

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