

**MINUTES  
CITY COUNCIL REGULAR MEETING  
MARCH 9, 2021**

This meeting was conducted as a Videoconference/Zoom meeting in the Donahue Council Chambers, 27215 Base Line, Highland, California. All votes during the meeting were conducted by roll call.

**CALL TO ORDER**

The regular meeting of the City Council of the City of Highland was called to order at 6:00 p.m. by Mayor Lilburn.

**ROLL CALL**

Present: Chavez, Lilburn, McCallon, Solano, Timmer  
Absent: None

**REPORT FROM CLOSED SESSION**

None

**PUBLIC COMMENT (ITEMS NOT ON THE AGENDA)**

City Clerk Hughes read public comment received from Jody Scott and others regarding concerns for a particular property in the community.

**CITY COUNCIL CONSENT CALENDAR**

**A MOTION** was made by Council Member Chavez, seconded by Council Member Solano, to approve the consent calendar as submitted. Motion carried on a roll call vote, 5-0.

1. Waive the Reading of All Ordinances  
Waived the reading of all Ordinances in their entirety and read by title only.
2. Minutes – February 23, 2021 City Council Regular Meeting  
Approved the Minutes as submitted.
3. Warrant Register  
Approved Warrant Register No. 719 for March 9, 2021, in the amount of \$417,873.19 and Payroll of \$104,669.16.
4. Single Audit Report for Fiscal Year Ended June 30, 2020  
Received and filed the Single Audit Report for fiscal year ended June 30, 2020.

## CITY COUNCIL PUBLIC HEARING

No public hearing.

## CITY COUNCIL LEGISLATIVE

5. Revised Memorandum of Understanding with San Manuel Band of Mission Indians/Victoria Avenue Interchange

Public Works Director/City Engineer Zamano gave a brief review of the staff report.

**A MOTION** was made by Mayor Pro Tem McCallon, seconded by Mayor Lilburn, to approve the revised Memorandum of Understanding with San Manuel Band of Mission Indians for Implementation of the Project Approval/Environmental Document Phase of the Victoria Avenue Interchange Project as amended. Motion carried on a roll call vote, 5-0.

6. City Manager Report and Comments (Work Program, Regional/Legislative/Development Issues, Subcommittees, etc.)

City Manager Hughes stated he would like to give a brief COVID update and then update the Council on a few projects. County-wide there has been 288,000 confirmed cases of COVID-19, 7,850 within the City of Highland. Testing county-wide now at 2.5 million tests conducted and in the City of Highland 64,000 have been conducted. There have been 3,180 deaths county-wide and 93 in the City of Highland. Hospitalizations continue to drop even though in the last couple of days there has been a little bit of an uptick. Two weeks ago, there were 414 people hospitalized and as of two days ago, there was 253. ICU patients have dropped, two weeks ago there were 113, now it is down to 49. Vaccinations, there has been 280,000 first dose vaccinations given in San Bernardino County and 134,000 second doses. Currently, we are still in the purple tier. We may go into the red tier by the middle to late portion of this month. We have hit the number going below 7, but we must stay at that level for two weeks. Also, there are some vaccination requirements that need to be met before we can go into the red tier. If we do go into the red tier, we would be looking at the possibility of going back to in-person Council meetings. We would be targeting the first meeting in April to go back to in-person meetings. Again, that is dependent on the County reaching the red tier. Contact and non-contact sports were able to restart as of a couple of weeks ago. Vaccinations are currently being targeted to healthcare workers, teachers, seniors, and food workers as well as emergency services personnel. Vaccine appointments can be made for eligible citizens at [www.sbcovid19.com/vaccine](http://www.sbcovid19.com/vaccine). General information is still available at the County website, [www.sbcovid19.com](http://www.sbcovid19.com) or by calling the County hotline at (909) 387-3911. He also would like to bring the Council up to speed on a couple of projects. The first being Mountain Mike's Pizza restaurant located on Greenspot Road, behind In-n-Out Burger, has now opened for business. The San Carlo 200-unit town home apartment project on Greenspot Road, being built by Rexco, is very close to finishing the construction plan check process and is also close to finishing their process for the grading permit. They have their equipment staged and are ready to go once the grading permit is issued.

TREH Partners is still working through the process to acquire the northerly eight acres of Flood Control property on Greenspot Road and are still trying to work out the K-Rat mitigation measures with California Fish and Wildlife. They are also working with staff on bringing forward the commercial portion of the project and we look forward to that application being scheduled for public hearing of the Planning Commission soon. We did want to update the Council on the CDBG Overlay Construction Project. It has been delayed. There are five roadway segments in this project and the reason for the delay is Southern California Edison. We were expecting construction to begin in early February, but Edison has still not moved some of their equipment out of the way. We are now looking at possibly starting in March or even in April if Edison can get their equipment removed. If Edison does not get their equipment removed by the middle of April, staff has notified the contractor that we will emit a small portion of the project to avoid any further delays by Edison. We would look forward, at the latest, to getting the project completed by June of 2021 with that minor emission. Staff is continuing to work through the budget process, and we should have operational numbers to the Finance Subcommittee in early April and capital project numbers to the Finance Subcommittee in late April. He does have to say that this has been a very tough process to balance the budget for the next two years. The impact of the State requiring us to add the Battalion Chief position to our contract with Cal Fire has really impacted the budget this year and has made it extremely difficult to balance. We think we are getting close, and we should have some numbers to the Finance Subcommittee shortly. Calls for service for the Police Department, for the last two weeks they responded to 1,711 calls, took 112 reports, and made 57 arrests. Cal Fire, for the month of February have responded to 348 medical aids, 43 traffic collisions, 5 false alarms, 8 structure fires, 4 vegetation fires and 6 vehicle fires.

7. Council Member Comments (Agency/Committee/AB 1234 Reports, District Updates, etc.)

None

**ANNOUNCEMENTS**

None

**CLOSED SESSION**

None

## ADJOURN

There being no further business, Mayor Lilburn adjourned the meeting at 6:17 p.m. in memory of Raymond Lopez and Patricia Schabow.

Submitted By:

Approved By:

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Betty Hughes, MMC  
City Clerk

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Penny Lilburn  
Mayor