

MINUTES
HISTORIC AND CULTURAL PRESERVATION BOARD REGULAR MEETING
February 4, 2021

This meeting was conducted as a video conference meeting in a remote location. All votes during the meeting were conducted by roll call.

CALL TO ORDER

The special meeting of the Historic and Cultural Preservation Board of the City of Highland was called to order at 5:12 p.m. by Vice Chair Patrick Sandford through video conference.

Present:	Chair	Tony Mauricio
	Vice Chair	Patrick Sandford
	Member	Pam Bible
	Member	Lewis Cantrell
	Member	Colin Childs

Staff Present: Kim Stater, Assistant Community Development Director
Ash Syed, Associate Planner
Camille Goritz, Administrative Assistant III

The Pledge of Allegiance was led by Chair Mauricio.

COMMUNITY INPUT

None

1. Election of Chair and Vice Chair for 2020-2021

Assistant Community Development Director Stater opened the floor for nominations.

Member Childs nominated Member Cantrell for Chair.

Chair Mauricio nominated Member Bible for Chair. Seconded by Member Childs.

Member Bible was appointed as Chair, 5-0.

Chair Bible opened the floor for nominations.

Member Mauricio nominated Member Childs for Vice Chair. Seconded by Member Sandford.

Member Childs was appointed Vice Chair, 5-0.

CONSENT CALENDAR

2. Minutes from the October 1, 2020 Special Meeting.

A MOTION was made by Member Cantrell, seconded by Member Sandford, to approve the minutes, as approved. Motion carried on a roll call vote, 5-0.

BUSINESS ITEMS

3. Discussion of the cancelled 2021 Citrus Harvest Festival, including discussion of Future Plans, Vendors, Car Show, Home Tour, Entertainment and Marketing.

Associate Planner Syed presented the staff report.

Vice Chair Childs stated a few years ago we created a story map which was a series of pictures and maps and I would like to recreate something like this. He suggested to put on the city's website.

4. A status of Certificate of Appropriateness Applications for properties within the City of Highland Historic Board.

Associate Planner Syed presented the staff report.

5. Existing guidelines for contributing properties within the Highland Historic District.

Associate Planner Syed presented the staff report.

Vice Chair Childs stated the paint colors are fantastic. There are so many newer generations of paints out there that are heat resistant and much better suited to the kind of climate changes that we have. We may want to consider possibility allowing additional kinds of paint type of materials or coverings that are more suited to extreme temperatures.

Associate Planner Syed replied I did modify the standards for the paint colors in the document to allow homeowners to pick any colors that are similar to the ones we selected.

Assistant Community Development Director Stater stated essentially that is what staff has always done. We have always required that color match of a paint we never told anybody they had to have a Sherman-Williams paint, but they did have to match the color whether it is from another company.

Chair Bible replied yes, I was just concerned because I thought I heard Associate Planner Syed say similar color and I want the exact color; however, I do not care what brand it is.

Assistant Community Development Director Stater replied you are correct; it must be a color match.

Chair Bible stated for exterior doors and windows I wanted to change the last part of the sentence. I want to change the rest of the sentence to say it must be the appropriate architectural style and scale for the structure. For the roofing guidelines, there was a distinction between pre 1930 and 1931 to present. I had talked to staff about going back and checking that because I thought it was supposed to be everything before 1938 or 1939.

Assistant Community Development Director Stater stated we did review that, we could not find confirmation of that, but now is the perfect time to change it.

Chair Bible stated I do not know the correct year, everything before that would be the brown color or tone, and the non-contributing or anything after 1940 would be any color or tone other than brown.

Assistant Community Development Director Stater replied the period of significance for the district is 1890-1938, so 1938 would be a contributing year. Do you want to make any distinction between contributing and non-contributing?

Chair Bible stated I did think about that. I think it is easier to go with the year distinction. I went through the exterior paint color list and saw a few colors crossed out that was on the original Historic Preservation plan that should have not been crossed off.

A MOTION was made by Chair Bible, seconded by Member Mauricio, to approve all the corrections in the exterior paint color guidelines.

Motion carried on a roll call vote, 5-0.

ANNOUNCEMENTS

Associate Planner Syed announced in the past our final item on the agenda was items for discussion for the next meeting, going forward that will not be an item anymore.

Assistant Community Development Director Stater announced the Director who reviews and approvals all of the agendas is wanting format that matches all of the boards and commissions. He wanted to put it under announcements instead of having an actual formal staff report.

ADJOURN

There being no further business, Chair Bible declared the meeting adjourned at 5:52 p.m.

Submitted by:

Approved by:

Camille Goritz, Administrative Assistant III

Pamela Bible, Chair