

**MINUTES
CITY COUNCIL REGULAR MEETING
JANUARY 26, 2021**

This meeting was conducted as a videoconference meeting in the Donahue Council Chambers, 27215 Base Line, Highland, California. All votes during the meeting were conducted by roll call.

CALL TO ORDER

The regular meeting of the City Council of the City of Highland was called to order at 6:00 p.m. by Mayor Lilburn.

ROLL CALL

Present: Chavez, Lilburn, McCallon, Solano, Timmer
Absent: None

REPORT FROM CLOSED SESSION

No meeting.

PUBLIC COMMENT (ITEMS NOT ON THE AGENDA)

None

CITY COUNCIL CONSENT CALENDAR

A MOTION was made by Mayor Pro Tem McCallon, seconded by Council Member Solano, to approve the consent calendar as submitted. Motion carried on a roll call vote, 5-0.

1. Waive the Reading of All Ordinances
Waived the reading of all Ordinances in their entirety and read by title only.
2. Minutes – January 12, 2021 City Council Special Meeting
Approved the Minutes as submitted.
3. Minutes – January 12, 2021 City Council Regular Meeting
Approved the Minutes as submitted.
4. Warrant Register
Approved Warrant Register No. 716 for January 26, 2021, in the amount of \$581,026.50 and Payroll of \$131,444.96.
5. Treasurer’s Report for December 2020
Received and filed Treasurer’s Report for December 2020.

6. Ordinance No. 446 Establishing a Fee and Service Charge Revenue/Cost Comparison System and Resolution No. 2021- 001 Establishing a Schedule of Fees and Charges for City Services
Adopted Ordinance No. 446, read by title only, and waived further reading of Ordinance No. 446, establishing a fee and service charge revenue/cost comparison system and Resolution No. 2021-001 establishing a schedule of fees and charges for City services.

ORDINANCE NO. 446
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,
CALIFORNIA, AMENDING CHAPTER 2.36 (“FEES AND SERVICE CHARGES”)
OF THE HIGHLAND MUNICIPAL CODE TO PROVIDE ADDITIONAL
CATEGORIES OF FEES AND CHARGES, AND TO UPDATE AND AMEND
OTHER PROVISIONS AS APPROPRIATE

RESOLUTION NO. 2021-001
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,
CALIFORNIA, ESTABLISHING A REVISED SCHEDULE OF FEES AND
CHARGES FOR CITY SERVICES

7. Easement Acceptance Hector & Margarita Alarcon – 3rd Street and 5th Street Corridors Improvement Project (Project No. str18001)
1. Accepted the Grant of Easement for Road and Drainage Purposes from Hector & Margarita Alarcon; and
2. Directed the City Clerk to record the Grant of Easement.
8. Preparation of Annual Engineer’s Reports for 2021/2022 Assessments
1. Adopted Resolution No. 2021-002 ordering the preparation of an Engineer’s Report for Consolidated Landscape and Lighting District No. 96-1; and
2. Adopted Resolution No. 2021-003 ordering the preparation of an Engineer’s Report for Street and Drainage Maintenance District 96-1.

RESOLUTION NO. 2021-002
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,
CALIFORNIA, ORDERING THE PREPARATION OF ENGINEER’S REPORT
FOR CONSOLIDATED LANDSCAPE & LIGHTING DISTRICT NO. 96-1
FOR FISCAL YEAR 2021/2022

RESOLUTION NO. 2021-003
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HIGHLAND,
CALIFORNIA, ORDERING THE PREPARATION OF AN ENGINEER’S REPORT
FOR STREET AND DRAINAGE MAINTENANCE DISTRICT 96-1
FOR FISCAL YEAR 2021/2022

CITY COUNCIL PUBLIC HEARING

No public hearing.

CITY COUNCIL LEGISLATIVE

9. Appoint Three (3) Members of the Public to the Community Trails Committee

City Clerk Hughes opened the floor for nominations.

Mayor Pro Tem McCallon nominated Brent Merideth.

Mayor Lilburn nominated Richard Bowman.

Council Member Solano nominated Matt Myers.

Mayor Lilburn also nominated Gail Shelton.

Council Member Timmer closed the nominations.

City Clerk Hughes called for the vote in order of the nominations.

Brent Merideth received five votes, Richard Bowman received four votes and Matt Myers received five votes, therefore, all three were appointed to the Community Trails Committee.

10. Multi-Use Trail Common Use Agreement – Amendment No. 1

Public Works Director Zamano gave a brief review of the staff report.

A MOTION was made by Council Member Solano, seconded by Council Member Timmer, to approve Amendment No. 1 to the Multi-Use Trail Common Use Agreement between the City and San Bernardino County Flood Control District. Motion carried on a roll call vote, 5-0.

11. Mediterra Development – Request for Parkland Acquisition and Park Facilities Development Impact Fee Credit in Accordance with Highland Municipal Code Section 16.40.200, Park and Recreational Facilities; and Request for Regional Circulation System Development Impact Fee Credit in Accordance with City of Highland Ordinance No. 309

Community Development Director Mainez and Assistant Public Works Director Bennett gave a brief review of the staff report.

A MOTION was made by Council Member Timmer, seconded by Mayor Pro Tem McCallon, to:

1. Approve Mediterra Development request for a one hundred percent (100%) Parkland Acquisition & Park Facilities Development Impact Fee credit in the amount of \$1,445,194.40 (or \$4,573.40 credit per unit); and
2. Approve a credit for the Regional Circulation System Development Impact Fee in the amount of \$996,968.00. Motion carried on a roll call vote, 5-0.

12. City Manager Report and Comments (Work Program, Regional/Legislative/Development Issues, Subcommittees, etc.)

City Manager Hughes stated he would like to update the Council on a few items. A brief Covid update, county-wide there has been 268,000 confirmed cases of COVID-19 and the County has now done 2.3 million tests. Unfortunately, there has been 1,719 deaths. The hospitalization rate in the County is coming down. Currently, there are 1,274 persons hospitalized, but that is down from a peak of 1,785. The ICUs is also down from a peak of 363 down to 297 and ventilators in-use is down as well from a peak of 435 down to 311. He is sure the Council has heard that the Governor made an announcement on Monday that we are no longer in the region system and we are back into the old tier system. The stay-at-home order was lifted with San Bernardino County is still in the purple tier and we are solidly in that purple tier. While numbers are coming down, we are still in that highest tier level. With that being said, and with the stay-at-home order being lifted, this allows for outdoor dining at restaurants, hair and nail salons can reopen, grocery stores have had their capacities raised up to fifty percent and retail capacity is at twenty to twenty-five percent. Hotels can also now have non-essential patrons. The County is still maintaining their hotline at (909) 387-3911 and they also have a very good website at www.sbcovid19.com. On that website residents can get information regarding vaccines. On Monday, February 8, San Manuel will be holding another testing event at the San Manuel Center at 27923 Highland Avenue from 9 a.m. to 4 p.m. People that are interested can make a reservation at the SBCOVID19 County website for that event. That concludes the COVID update and he would like to bring Council up to speed on a couple of other issues. On January 19, the Planning Commission approved a project to redevelop the commercial center on the southwest corner of Palm Avenue and 5th Street which formerly housed Nitro-to-Go. The Planning Commission approved a Conditional Use Permit and Land Use Entitlement for a Gas Station and Convenience Store. Only the Use was approved at this point and a future design application is required to review the site layout, number of pumps, circulation, building elevation, lighting, and signage. On January 12, the City received ten bids for the Boulder Avenue Improvement Project which consists of street and landscape improvements within a two mile stretch of Boulder Avenue, between San Manuel Village entrance and Greenspot Road. The project includes median parkway landscape, median drainage, new sidewalks, curb ramps, bus stop landing areas, trail entrances, bridge and street lighting, any graffiti coatings, pavement rehabilitation, slurry seal, bike detection and way finding signs. The bid award is anticipated to be recommended at the February 9 City Council meeting. Construction will be funded by Federal and AQMD grants. The Sheriff's Department, in the last two weeks, have responded to 1,663 calls for service, taken 117 reports, and made 45 arrests. The Fire Department, for their year-end stats, last year the Fire Department answered calls for 7,844 incidents, 6,270 of those were for advanced life support paramedic services. They also responded to 646 fire suppression incidents, 108 structure fires, 162 vegetation fires, 58 vehicle fires,

24 hazardous material emergencies, 256 rubbish debris fires, 3 remote rescues and 35 fire stand-by emergencies. They also responded to 319 miscellaneous calls, which included 100 ringing alarms, 129 public assists and 90 false alarms. A final year update regarding Burrtec illegal dumping work orders; in 2019, there were 727; for 2020, the final tally was 1,984 work orders, and that is for Burrtec going out and picking up illegal dumping in the right-of-way.

Staff received direction from Council for future Level 2 Electric Vehicle chargers to be required at any new gas station within the City.

13. Council Member Comments (Agency/Committee/AB 1234 Reports, District Updates, etc.)

Mayor Lilburn stated she had a three-hour Airport Zoom meeting which was very informative.

ANNOUNCEMENTS

None

CLOSED SESSION

None

ADJOURN

There being no further business, Mayor Lilburn adjourned the meeting at 6:34 p.m. in memory of Billy Chacon, Steve Featherstone, Gertrude Hernandez, Jose Medina and Bruce Alarid.

Submitted By:

Approved By:

Betty Hughes, MMC
City Clerk

Penny Lilburn
Mayor