



# PUBLIC FACILITIES SUBCOMMITTEE AGENDA

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## SUBCOMMITTEE MEMBERS

ANAELI SOLANO, MEMBER  
JOHN TIMMER, MEMBER

August 25, 2020  
10:00 a.m.  
Upright Conference Room  
Highland City Hall  
27215 Base Line  
Highland, California

## SPECIAL NOTICE REGARDING COVID-19

In accordance with Governor Newsom's Executive Order N-25-20 and N-29-20, this meeting is being conducted via teleconference. Anyone can join the meeting.

Please follow the instructions below to listen to the meeting.

- Dial (844) 855-4444 (toll free/no charge)
- Press 360803\* - when prompted for the Access Code

Submission of Public Comments: For those wishing to make public comment at the August 25, 2020 Public Facilities Subcommittee meeting regarding items listed on the agenda, please submit your comments by email to be read aloud at the meeting by the Administrative Assistant. Email comments must be submitted by 9:00 a.m. on August 25, 2020, to [publiccomment@cityofhighland.org](mailto:publiccomment@cityofhighland.org). Please identify the agenda item in the subject line.

## CITY OF HIGHLAND MISSION STATEMENT

*Highland is dedicated to the betterment of the individual, the family, the neighborhood and the community. The City Council and the staff of Highland are dedicated to providing the quality of public facilities and services that its citizens are willing to fund and will do so as efficiently as possible.*

Visit the City's website at: [www.cityofhighland.org](http://www.cityofhighland.org)

THE CITY OF HIGHLAND COMPLIES WITH THE AMERICANS WITH DISABILITIES ACT OF 1990. IF YOU REQUIRE SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CALL THE CITY CLERK'S OFFICE AT (909) 864-8732, EXT. 226 AT LEAST 48 HOURS PRIOR TO THE MEETING.

*Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the City of Highland to all or a majority of the [legislative or other body] less than 72 hours prior to that meeting are available for public inspection at Highland City Hall, 27215 Base Line, Highland, during normal business hours.*

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Anaeli Solano, Member

John Timmer, Member

**PUBLIC FACILITIES SUBCOMMITTEE**

August 25, 2020 – 10:00 a.m.

**CALL TO ORDER**

1. Review Minutes of November 12, 2019 Meeting  
ACTION:

2. Dennis Johnson Memorial (Attachment)  
ACTION:

**ADJOURN**

I, Lisa Del Rio, Administrative Assistant II, of the City of Highland, California, certify that I caused to be posted this Agenda on the 20th day of August, 2020, by 5:30 p.m. and on our website at [www.cityofhighland.org](http://www.cityofhighland.org) and in the following designated areas:

City Hall  
27215 Base Line

Highland Branch Library  
7863 Central Avenue

Highland Fire Station No. 1  
26974 Base Line



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Lisa Del Rio, Administrative Assistant II

**MINUTES**  
**PUBLIC FACILITIES SUBCOMMITTEE**  
November 12, 2019

**CALL TO ORDER**

The regular meeting of the Public Facilities Subcommittee of the City of Highland was called to order at 5:04 p.m. at the Upright Conference Room, 27215 Base Line, Highland, California.

**ROLL CALL**

Present: Lilburn, Timmer  
Absent: None

**ITEMS**

1. Review Minutes of August 27, 2019 Meeting
  - Approved Minutes as submitted
  
2. Margaret Wright Memorial Bench
  - Recommendation is to approve installation of bench per attachments to the City Council

**ADJOURN**

There being no further business the meeting was adjourned at 5:07 p.m.

*Submitted by:*

  
\_\_\_\_\_  
*Elena Rodrigues, Administrative Assistant III*

*Approved by:*

\_\_\_\_\_  
*Subcommittee Member*



# MEMORANDUM

## TO PUBLIC FACILITIES SUBCOMMITTEE

**DATE:** August 25, 2020

**TO:** Public Facilities Subcommittee

**FROM:** Joseph A. Hughes, City Manager

**PREPARED BY:** Lawrence A. Mainez, Community Development Director *LA*  
Salvador Quintanilla, Associate Planner *SNQ*

**SUBJECT:** Dennis Johnson Memorial

**LOCATION:** At Streater Trailhead, located south of Base Line at the southwest corner of Church Street and Lemon Street (see Attachment 1).

**RECOMMENDATION:** Staff recommends the Public Facilities Subcommittee recommend the City Council apply donations received in the amount of approximately \$1,120 from the friends and family of Dennis Johnson for the installation of a monument to be located near the Streater trailhead (Southwest corner of Church Street and Lemon Street).

**FISCAL IMPACT:** Donations in the amount of \$1,120.00 and minor Public Works staff time will be expended to purchase a new bench, California Oak Tree, concrete monument plaque and installation of concrete supports for the new bench and the monument pedestal and the installation of the California Oak Tree.

**PUBLIC NOTICE:** As required by the City Council Resolution, notice of the City Council Subcommittee meeting was posted at the City's three designation posting locations within the city. In addition, the agenda was posted in the City's website. No further notice is required.

**BACKGROUND:** On July 6, 2020, Community Trails Committee member Dennis Johnson passed away. Mr. Johnson will be remembered for being the first mayor of the City of Highland and being an instrumental part in the formation of the City of Highland. Therefore, family and friends of Dennis Johnson have been donating funds to the City in his honor to install a memorial in the City. Staff estimates the metal bench would be approximately six-foot (6) long. Dennis Johnson had a passion for growing Oak Trees; therefore staff recommends installing a mature 24" box California Oak Tree in close proximity to the bench. Finally, staff recommends installing a monument with a plaque adjacent to the bench. The plaque will state the following:

*"In Memory of Dennis Johnson  
Founding Father  
November 5, 1939 – July 6, 2020*

*A respected and conscientious community leader. He was instrumental in the formation of the City of Highland. He became the first Mayor of the City of Highland in 1987 and served many years on the City Council. He was an integral part of the Highland Trails Committee. In January 2019, Dennis was honored with the title of Highland's Citizen of the Year."*

Attachments:

Attachment No. 1 – Conceptual Memorial Design and Location - Streater Trialhead

Attachment No. 2 – Illustration of the Proposed Plaque

## **Attachment No. 1**

# **Conceptual Memorial Design and Location – Streater Trailhead**



Total Donations Received to date is \$1,120



Install Dennis Johnson memorial bench, selected by the Family. Cost \$500

Remove Existing Tree and Replace with new 24" Box mature California Oak Tree OR Install a 18" home grown Oak Tree from Dennis Johnson home. Cost \$150

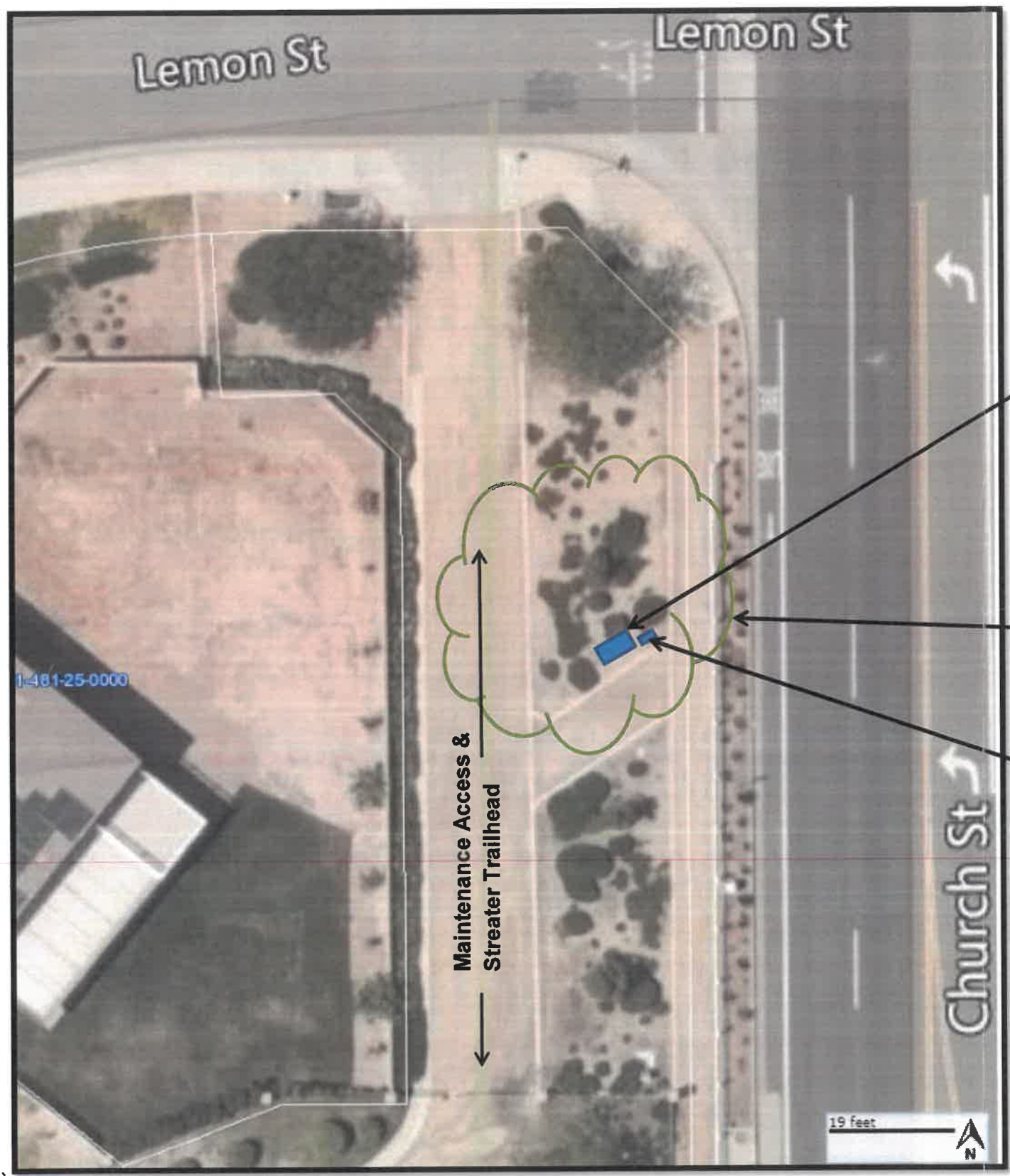
Install Dennis Johnson monument with City logo



Cost \$500 - \$1,000



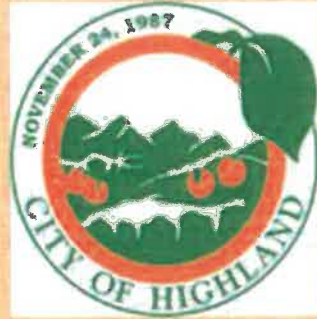
Cost \$500 - \$750.



## **Attachment No. 2**

### **Illustration of the Proposed Plaque**





In Memory of  
Dennis Leonard Johnson  
*"Founding Father"*



November 5, 1939 - July 6, 2020

A respected and conscientious community leader. He was instrumental in the formation of the City of Highland. He became the first Mayor of the City of Highland in 1987 and served many years on the City Council. He was an integral part of the Highland Trails Committee. In January 2019, Dennis was honored with the title of Highland's Citizen of the Year.

DRAFT