

# CITY OF HIGHLAND REGULAR MEETING OF THE PLANNING COMMISSION AGENDA

## MEMBERS

Randall Hamerly, Chair  
Chandra Thomas, Vice Chair  
Edward Amaya, Commissioner  
Jarrod Miller, Commissioner  
Jessica Sutorus, Commissioner

## REGULAR MEETING

August 17, 2021  
6:00 p.m.  
City Hall  
Donahue Council Chambers  
27215 Base Line  
Highland, California

## STAFF

Lawrence A. Mainez, Community Development Director  
Kim Stater, Assistant Community Development Director  
Ash Syed, Associate Planner  
Angela Tafolla, Planning Technician III  
Camille Goritz, Administrative Assistant III

## MISSION STATEMENT

Highland is dedicated to the betterment of the individual, the family, the neighborhood and the community. The City Council and the staff of Highland are dedicated to providing the quality of public facilities and services that its citizens are willing to fund and will do so as efficiently as possible.

Visit the City's Website at: [www.cityofhighland.org](http://www.cityofhighland.org)

**The City of Highland complies with the Americans with Disabilities Act of 1990. If you require special assistance to attend or participate in this meeting, please call the City Clerk's Office at (909) 864-6861 Ext. 226, at least 48 hours prior to the meeting.**

Pursuant to Government Code Section 54957.5, any disclosable public records related to an open session item on a regular meeting agenda and distributed by the City of Highland to all or a majority of the Planning Commission, less than 72 hours prior to that meeting, are available for public inspection at Highland City Hall, 27215 Base Line, Highland, CA 92346, during normal business hours.

Submission of Public Comments: To limit the number of persons in the Council Chambers, the public is encouraged to make public comments by email rather than in person. For those wishing to make public comments by email to be read aloud at the meeting by the Community Development Administrative Assistant. Email comments must be submitted by 5:00 p.m. on August 17, 2021 to [publiccomment@cityofhighland.org](mailto:publiccomment@cityofhighland.org).

For those wishing to make a public comment regarding a public hearing item, please identify the agenda item in the subject line. Comments can be submitted any time prior to the meeting, as well as during the meeting up until the end of the corresponding item. Please email your comments to [publiccomment@cityofhighland.org](mailto:publiccomment@cityofhighland.org). Members of the public will be permitted to make public comments in person.

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**PLANNING COMMISSION  
REGULAR MEETING AGENDA  
August 17, 2021 - 6:00 P.M.**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**COMMUNITY INPUT (ITEMS NOT ON THE AGENDA)**

To address the Planning Commission, please complete a speaker form located at the entrance and give it to the Administrative Assistant prior to the beginning of the meeting. Your name will be called when it is your turn to speak. Individual speakers are limited to three minutes each. Comments received via email by August 17, 2021, 5:00 p.m., will be read into the record, provided that the reading shall not exceed three (3) minutes.

**CONSENT CALENDAR**

1. Minutes from the August 3, 2021 Regular Meeting.  
**RECOMMENDATION:** That the Planning Commission approve the minutes, as submitted.

**LEGISLATIVE ITEM**

2. Development Code Interpretation (DCI 21-001) requesting to establish a Non-retail Party Supply business within a vacant nonconforming structure in the R-1 Single Family Residential Zone [continued from the August 3, 2021, Planning Commission meeting].

**RECOMMENDATION:** Staff recommends the Planning Commission approve Finding of Facts listed herein to support to re-use of a legal non-conforming structure located at 7761 Sterling Avenue as a Non-retail Party Supply business.

## PUBLIC HEARING

3. A Public Hearing to declare the existence of a Public Nuisance in accordance with Title 8, Chapter 8.32, of the Highland Municipal Code, and authorize the abatement thereof, at the Properties generally located at 3<sup>rd</sup> Street & Central Ave., Highland, CA 92346, San Bernardino Tax Assessor's Parcel Numbers 1192-561-15-0000, 1192-561-16-0000, 1192-561-17-0000, 1192-561-18-0000, 1192-561-19-0000, 1192-561-20-0000, 1192-561-21-0000, 1192-561-11-0000.

**RECOMMENDATION:** Staff recommends the Appeals Board conduct the required Public Hearing and adopt Appeals Board Resolution No 2021 \_\_\_\_\_, declaring the existence of a public nuisance on Properties generally located at 3<sup>rd</sup> Street & Central Ave., Highland, California 92346, and order the abatement thereof.

## ANNOUNCEMENTS

### ADJOURN

I, Camille Goritz, Administrative Assistant III of the City of Highland, California, certify that I caused to be posted this agenda on or before the 12th of August 2021 by 5:30 p.m. on our website at [www.cityofhighland.org](http://www.cityofhighland.org) and in the following designated areas:

Highland Branch Library  
7863 Central Avenue

Fire Station No. 1  
26974 Base Line

City Hall  
27215 Base Line

Date: August 12, 2021



Camille Goritz Administrative Assistant III